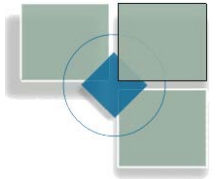


DeKalb County Department of Planning & Sustainability

Burrell Ellis
Chief Executive Officer



Residential Zoning Review Checklist (Effective August 1, 2008)

In an effort to improve our Zoning Review process and decrease the number of resubmittals in the Zoning Division, this checklist has been compiled. Please ensure that the information below is included on the site plan before submittal. Please provide four (4), 11X17 copies of the site plan with each submittal.

- _____ Total square footage of the lot*
- _____ Actual house size in square feet*
- _____ A breakdown of the calculations for percentage of lot coverage (includes but not limited to buildings, driveways, decks, porches, etc)
- _____ Square footage of any accessory structures, existing or proposed
- _____ Existing easements and utilities
- _____ Average setback based on adjacent lots within 75 ft of subject lot (Infill Lots)
- _____ Actual height of proposed building(s)*
- _____ Original and proposed finished floor elevations (front door threshold)
- _____ Required minimum lot standards required for the zoning districts in notes section
- _____ Show sewer mains and sewer tap locations for the site. Indicate whether existing or proposed. If sewer main does not exist, please provide approval of a septic tank permit from the Health Department.
- _____ Show sidewalk locations and widths as approved on the final plat
- _____ Note case number for any rezoning and rezoning conditions, special use or variances on the site that relate to proposed development. Depict any conditions associated with the property on the site plan.
- _____ Indicate whether the lot is **INFILL OVERLAY** district next to the name of the Subdivision or lot number
- _____ Engineer and/or surveyor's stamp, signature and date on the site plan along with contact information

*Indicates information that should be contained in the general notes section of the site plan.

For more information, please contact the Department of Planning and Sustainability, Permits and Zoning Division at 404-371-4915.